



## Membership fee regulations Spatial Media Lab, e.V.

**NOTE: The English version of this document is only provided as a convenience and only the German version is legally binding.**

### § 1 Legal basis

These contribution regulations are based on the Articles of Association in their currently valid version.

### § 2 Obligation to pay contributions

Every member of the association must pay an annual membership fee. The amount of the membership fee is determined by the current version of these membership fee regulations.

### § 3 Importance of the contribution payment for the association

Members' contributions are an essential basis for the financial resources of the association. It is dependent on all members fulfilling their obligation to pay contributions, which is enshrined in the Articles of Association, in full and on time. Only in this way can the association fulfil its tasks and provide its services to its members.

### § 4 Contribution amount

1. The fee for ordinary members is EUR 120.00 per calendar year or part thereof or EUR 30.00 per quarter.
2. The membership status existing on the due date (ordinary or reduced ordinary member) is decisive for the amount of the membership fee.
3. By way of exception, the Board of Directors may set a reduced membership fee of EUR 60 for non-profit or charitable companies and associations, educational institutions and state

institutions and for natural persons, tradespeople, scientists and artists.

## § 5 Due date of the contribution

- The annual membership fee is due for the first time four weeks after confirmation of membership, then annually on February 15<sup>th</sup>.
- The quarterly membership fee is due for the first time four weeks after confirmation of membership, then on January 15<sup>th</sup>, April 15<sup>th</sup>, July 15<sup>th</sup> and October 15<sup>th</sup>.

## § 6 Payment method

Membership fees are either collected by SEPA direct debit or paid by the member into a bank account of the association. The member is obliged to notify the association of any change in bank details within four weeks.

## § 7 Exception regulation

In exceptional cases, the Board of Directors may waive the membership fee in whole or in part upon written application. There is no legal entitlement to a reduction in the membership fee or an exemption from the obligation to pay the fee.

## § 8 Cancellation

If a member has cancelled their membership, they remain obliged to pay their membership fee and fulfil their other payment obligations until the date of termination. The membership fee after cancellation will be refunded in full months for the remaining billing period.

If the member has opted for an annual payment instead of a quarterly payment, the refund will be made before the end of the following quarter. Beyond the commenced quarter, the remainder of the annual fee will be refunded.

We will delete all personal data at the end of the last payment period.

## § 9 Amendments

The Board of Directors decides on all changes relating to these contribution regulations.